

0342.50.45

Submitting the Earned Income Report

REV: ~~06/1998~~ 09/2006

The extended MA earned income reports are:

- an accounting of the family's total gross earned income and a caretaker relative's necessary child care expenses for months six (6) ~~6 and 12~~ of extended benefits;
- due by the 5th day of months seven (7) ~~and 13~~ respectively of extended benefits.

On the 15th of each month, a reporting form is sent to any family who has reached month six (6) ~~six seven or month twelve~~ of extended MA. Such a family must report the required income and necessary child care information by the 5th day of the following month.

On the 7th day of each month, a reminder notice is sent to all extended MA cases scheduled to report in the month. This is to encourage compliance by any family that has neglected to return the report by the due date (5th of the month). Instructions direct those who have complied to disregard the reminder notice.

All reports due in the month must be received by DHS prior to the close of business on the 21st day of the month. Medical Assistance is discontinued on the last day of the month for any family who fails to submit the report by the 21st of the month.